

TRANSFER OUT FORM : Being Tech Mahindra as Previous Company

(To be submitted to R.P.F.C, PUNE)

TRANSFER CLAIM FORM

FORM 13 (REVISED)

CLAIM ID _____

(For EPFO Use only)

EMP ID: _____

Mobile No: _____



EMPLOYEES' PROVIDENT FUND SCHEME, 1952
(PARA 57)

To,
The Regional P F Commissioner,
Office Name: R.P.F.C, Pune
Office Address: 2nd & 3rd Floor,
Cantonment Building, Pune - 411001
(Please see instruction 3)

To,
Trust Name: _____
Trust Address: _____

(in case the PF A/C is with Exempted Establishment)

Sir,

I request that my provident fund balance along with my pension service details may please be transferred to my present account under intimation to me. My details are as under:

PART A: PERSONAL INFORMATION

- *Name: Your Full Name in Block Letters
- *Father's/Husband's name: Your Father's or Husband's name
- Mobile number: Your India Mobile Number
- E-mail id: Your Personal or Company E-Mail Address
- Bank A/C number: Your Bank Account no.
- IFS code of Bank branch: IFSC Code of your Bank

* (IF Tech M as Previous Employer)

PART B: DETAILS OF PREVIOUS ACCOUNT (WHICH IS TO BE TRANSFERRED)

- *PF Account No. : MH/PUN/34224/ Your PF Number mentioned on your Salary Slip
In case the previous establishment is exempted under Employees' Provident Fund Scheme, 1952
- * Pension Fund Account No. : MH/PUN/34224/Your PF Number Mentioned on your Salary Slip
- *Name and Address of the previous establishment: Tech Mahindra Ltd.
Sharda Centre, Off Karve Road, Erandwane, PUNE - 411004
- *PF Account is held by: (Name of EPF Office/ PF Trust) EPF Office
- *Date of Birth: Your TM DOB (dd/mm/yyyy)
- *Date of joining : Your TM DOJ (dd/mm/yyyy)
- *Date of leaving: Your TM DOL (dd/mm/yyyy)

PART C: DETAILS OF PRESENT ACCOUNT

- *PF Account No. : PF Number of Your Present Company (Full PF number with Region & Establishment Code)
In case the present establishment is exempted under Employees' Provident Fund Scheme, 1952
Pension Fund Account No. : Pension Number of your Present Company (write full PF Number with Region & Est Code)
- *Name and Address of the present establishment: Your Present Company Name and Address:
(Registered with respective PF office)

3. *Account is held by: (Name of EPF Office / PF Trust) Please check with your present Employer
4. *Date of joining : DOJ of Present Co. (dd/mm/yyyy)
5. #Name of Trust (to whom funds are to be paid in case of present establishment being exempted under EPF Scheme, 1952) : Please check with your present employer
6. #Employee code under the Trust: Please check with your present employer
- (* indicates mandatory fields) (# Strike off if not applicable)

I, Certify that all the information given above is true to the best of my knowledge and I have ensured the correctness of my present and previous account numbers.

X Signature of Associate

Signature of the Member

Date: Date of Form Submission

IMPORTANT: Member has the option to get the claim form attested by present or previous employer. In case of attestation by the previous employer, time taken in settlement will be relatively less.

Certified that I have verified the data in Part B in respect of the member mentioned in Part A of this form and the signature of the member.

Seal of the Establishment

Signature of Previous Employer

Date: _____

OR

Certified that I have verified the data in Part C in respect of the member mentioned in Part A of this form.

Seal of the Establishment

Signature of Present Employer

Date: _____

INSTRUCTIONS AND GUIDELINES

1. The Bank A/C details are for verification purpose even if the Fund is transferred to the EPFO Office/Trust maintaining the present account number.
2. In case the Previous Account was maintained by PF Trust of the exempted establishment, the member should submit a Transfer Claim Form {Form-13(Revised)} to the Trust while sending another Transfer Claim Form {Form-13(Revised)} to the PF Office for transferring the service details under the Pension Fund to the new account.
3. The Form should be submitted to that PF Office under which previous or the present account is maintained, depending upon as to which employer has attested the claim. (In case the claim is attested by the present employer, claim should be submitted with the PF Office under which the present account is maintained, and so on).
4. The mobile number (wherever provided) of the member would be used for sending an SMS alert informing him/her the processing of his/her claim and is non-mandatory for Physical form.